

Notice of Forthcoming Key Decisions

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 (Meetings and Access to Information) (England) Regulations 2012

Decisions to be made as a matter of urgency Date of Notice: 20th October 2023

Local authorities are required to publish a Notice of key decisions and/or of their intention to hold a meeting of the Executive in private at least 28 clear days before the meeting. This Notice sets out a decision to be taken by the Leader which has not been included on previously published statutory notices (the Forward Plan) with 28 days notice.

Item	Procurement of Replacement Fleet Vehicles
Ward(s)	All
Reason for urgency	To seek a short-term lease option for fleet vehicles for the Direct Service Organisation (DSO) to undertake grounds and highways maintenance and street cleansing services. An urgent decision is required to ensure continuity of service via a short term lease with a report to Cabinet in December 2023 on the longer term approach.
Decision taker	Urgency Procedure – Leader's Action (para 2.13 of Part 4.4 Executive Procedure Rules)
Type	Key Decision
Expected decision date	Monday 30 th October 2023

This urgent decision is being taken under the following provision of the Constitution:

Urgency provisions – Executive functions

- Subject to consultation with the Leader of the Council (or in his/her absence the Deputy Leader) where possible, the Chief Executive (and his or her appointed deputy in the case of absence) shall have the power to exercise executive functions in cases of emergency or urgency.

When deciding whether a matter is an emergency or urgent, consideration should be given to the following:

- whether it is prejudicial to the Council's interest to delay
- whether it is practicable to call an emergency member meeting or use the Leader's Action process
- whether it is appropriate to refer the matter to a member meeting following the action.

Further information:

Nicholas Pontone, Democratic Services, Slough Borough Council
 Observatory House, 25 Windsor Road, Slough, Berkshire SL1 2EJ
 01753 875120

Nicholas.Pontone@slough.gov.uk